

BUNDLEDOCS

This document bundle automation platform would be useful for litigators.



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Which practitioners would find this technology useful?

Litigators, mergers and acquisitions lawyers, practitioners and paralegals needing to combine documents into bundles/compendiums.

How does it work?

Bundledocs has an intuitive easy to follow five-step process for bundling documents – Create Bundle, Create Sections, Upload Documents, Customize Bundle and Download or Share Bundle.

At each step, there are a variety of additional functions that are presented intuitively and via a clean and simple interface.

All documents exported into Bundledocs are converted into PDF form. However, there is an option to retain documents in their native format, for example an Excel spreadsheet or email. At the point of export, documents go through OCR (optical character recognition) which then allows content searching across all documents and a variety of languages.

At the upload step, Bundledocs is able to interact through a variety of APIs (application programming interface) such as with practice management, document management systems, OneDrive, DropBox and various cloud storage platforms, so that documents can be uploaded directly from folders or locations within that software.

Once documents are uploaded to the platform it is easy to drag and drop documents around the bundle, both individually and as a group. Each time documents are moved, Bundledocs automatically re-indexes the bundle (after clicking save).

Within the bundle, PDF documents are then able to be easily manipulated, whether it be upside down pages requiring rotating or moving pages around or splitting up or combining pdfs.

Benefits

Bundledocs can reduce document DPI (dots per inch) rating which thereby reduces the size of the Bundledocs files (which can better enable emailing). The reduced size allows swifter navigation between documents and without the lag time that ordinarily comes with larger document bundles.

Bundle/brief index templates can be established based on court/client/firm requirements.

Documents are able to be sorted at the click of a button by chronological or alphabetical order.

The bundles can be automatically paginated. Hyperlinks and book marks can be added.

An advanced functionality is the automation of cross-referencing. Hyperlinks can link documents (and are not broken if the documents are moved around within the bundle) or pinpoint links can be made to pages within a document. Links can be established automatically by Bundledocs finding and linking the relevant document via a search term (as contrasted with a manual link created through the user having to find the actual document).

Another particularly useful function is allowing bundle settings to be saved as templates for future use. This can be a particularly time saving function for creating bundles in similar matters or jurisdictions.

Documents can be annotated within bundles thereby allowing highlighting, commenting and redaction.

Bundles can be worked on collaboratively both internally and externally. Permissions can be set for external parties (for example barristers or clients) who can be given various options to organise, edit and annotate documents and the bundle itself.

As Bundledocs is a cloud-based platform there are no restrictions on document or bundle sizes.

Costs

Pricing plans are on a rolling monthly basis. Single user with up to five bundles is \$80, five user licence with up to 50 bundles at any one time is \$179.

Risks

Cyber risk, as with any cloud offering, is present as regards confidential and sensitive data moving beyond a firm's internal systems. Bundledocs data is held in Australia in an encrypted format via Microsoft Azure server.

Downsides

Bundledocs is not a document management system and may create double handling with the organising and tracking of documents between the work done in Bundledocs and the work done inside a practice management or document management system. ■

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SNAPSHOT

What is Bundledocs?

A document bundle automation platform

What type of technology?

Cloud software platform

Vendor

Meditati Ltd t/a Bundledocs

Country of origin

Dublin, Ireland

Similar tech products

Delium, Gold Fynch, Relativity E-Brief Ready, pdfDocs

Non-tech alternatives

Paralegal, secretary, junior lawyer

More information

bundledocs.com